

Field Personnel:

Date and Time:

Interviewer:

Safety check Questions:

- Are you okay today-
- Are you able to speak safely while driving. Hands-free device must be used-
- Are you under the influence of any substance-
- Do you have any concerns-
- Is your vehicle running ok- Brakes, AC, tires, Oil, etc-
- Are you able to perform your tasks-
- Are you in a company vehicle-
- **For company vehicles only-** Is your yearly registration Sticker up to date. Give current date on sticker as of today-
- **For company vehicles only-** Is your toll tag attached to mid(top) of your windshield-
- Do you have a current/valid insurance in the vehicle. State expiration date-
- Are you in the appropriate PPE-
- Do you require any appropriate PPE at this moment to safely perform your tasks-

Well locations:

- Does any of your well location need grass and weed trimming, cleaning-
- **If Yes, state location(Inform Mgmt)-**
- Does any of your field location have any oil or water spill-
- **If Yes, state location(Inform Mgmt)-**
- Are you able to gain access to your well locations without any constraints-
- **If No, state location(Inform Mgmt)-**
- Does any of your well site need Well Signs
- **If Yes, state location(Inform Mgmt)-**
- Did a landowner or RRC personnel make a complaint
- **If Yes, state location and concern(inform Mgmt)-**

Order>Returns:

- Remind them to place all field orders via Whatsapp forum and scan in all receipts to the forum
- Do you have any returns-
- **If Yes, when do you plan to return? Check after 2- days after planned return(s) till item(s) is returned-**
- **Date Item is finally returned. Have them scan in receipt to Whatsapp forum-**